

Work Experience Registration form

Name _____ ID # _____ Grade _____

Work Experience credit is offered to students who are competitively employed.

- This means students will need to produce pay stubs that show that federal income taxes have been paid.
- 112.5 hours of work = .5 credit
- 225 hours of work = 1.0 credit

Instructions for receiving credit:

- 1) Complete all sections of this registration form. (including all signatures)
- 2) Give this form and your pay stubs to your counselor.

Student email: _____

Student phone number: _____

Place of Employment: _____

Name of Employer/boss: _____

- Signature of Employer: _____

*This is not a graded course. Credit for this program is indicated by a "P" on the transcript.

- **Counselor Signature:** _____

Number of hours verified: (circle one) **(112.5 or 225)**

- **Administrator Signature:** _____

Credit granted: (circle one) **(.5 or 1.0)**

Date submitted: _____

*Students may earn a maximum of 2 credits through work experience throughout their high school years.