

Service Counseling Annual Calendar 2019-20

	Year-Round	August	September	October	November	December	January	February	March	April	May	
Guidance Curriculum	<ul style="list-style-type: none"> •YANA class presentations 	<ul style="list-style-type: none"> • Review annual calendar of presentations 	<ul style="list-style-type: none"> • You Are Not Alone (YANA) leader training • Success at Service lesson 10th-12th • Bree's Law Lesson to full school 	<ul style="list-style-type: none"> • Freshman Study Skills group forms • Fall College Workshop 	<ul style="list-style-type: none"> • Growth Mindset Lesson to all 10th-12th • Girls Workshop • FAFSA Parent Workshop 			<ul style="list-style-type: none"> • AKCIS Career Lesson plan to all 10th-12th 	<ul style="list-style-type: none"> • Middle School tours • Transition planning lesson to 9th-11th 	<ul style="list-style-type: none"> • Spring College Workshop • Digital Literacy to all students • "Screenagers" Parent Night 	<ul style="list-style-type: none"> • Bree's Law 2nd lesson to full school • Vaping lesson 9th-12th • Vaping parent night • AP test prep workshops 	<ul style="list-style-type: none"> • Review annual calendar and plan for next year
Individual Planning	<ul style="list-style-type: none"> • Student/parent meetings • IEP/504 referrals • Academic, College, Career advising 	<ul style="list-style-type: none"> • Foreign Exchange Student registration • New/transfer student scheduling • Coordinate alternative school placements 	<ul style="list-style-type: none"> • Seniors in jeopardy conferences • Young Person of Achievement 	<ul style="list-style-type: none"> • Senior visits and college/career planning • ASVAB Assessment • UAA College Fair • College Recruiter Visits 	<ul style="list-style-type: none"> • 2nd semester planning 9th-11th • UAA/UAF Application Day • CommonAp; College Admission Support 	<ul style="list-style-type: none"> • Alternative school options for 2nd semeste 	<ul style="list-style-type: none"> • Seniors in jeopardy conferences • CommonAp; College Admission Support • City-Wide Job Fair 	<ul style="list-style-type: none"> • ASVAB Assessment • College/Scholarship support 	<ul style="list-style-type: none"> • 9th-11th conferences planning for next year 	<ul style="list-style-type: none"> • UAA Seawolf Ready Day at Service • Review placement recommendations for next year 	<ul style="list-style-type: none"> • Summer School registration 	
Responsive Services	<ul style="list-style-type: none"> • Crisis Interventions • Student Mediations • Bi-Weekly At-Risk Collaboration meetings • Coordinate with local agencies 		<ul style="list-style-type: none"> • 504 Reviews and Updates 	<ul style="list-style-type: none"> • Parent Conferences • Meet with chronic absences • QPR training to staff 				<ul style="list-style-type: none"> • Parent Conferences 				
System Support	<ul style="list-style-type: none"> • Weekly Counselor Meeting • Distribution of information through fliers, newsletters, website, monthly-email to all families 	<ul style="list-style-type: none"> • Student Registration • Freshman Orientation 	<ul style="list-style-type: none"> • Back To School Night • UA Scholars Submission • Update School Profile • MTSS Assessments 	<ul style="list-style-type: none"> • PSAT Administration • NCAA uploads • Free ACT/SAT practice tests • Advisory Council Meeting 	<ul style="list-style-type: none"> • AKSCA conference • ASD Counseling Inservice 			<ul style="list-style-type: none"> • Incoming Freshman Night • ELL ACCESS testing • Free ACT/SAT practice tests 	<ul style="list-style-type: none"> • Personal Achievement Within Service Awards • Collaborate on master schedule for next year 	<ul style="list-style-type: none"> • Coordinate PEAKS state assessment • Honor Grads /Local Awards Ceremony • MTSS Assessments 	<ul style="list-style-type: none"> • Coordinate AP exams • Advisory Council meeting • Graduation Ceremony • Planning UA Scholars Award submission 	